

**TO BE UPLOADED ON APS JAIPUR WEBSITE WWW.APSJAIPUR.EDU.IN DATE : 2025**

**ARMY PUBLIC SCHOOL, JAIPUR  
MILITARY STATION JAIPUR**  
(CBSE affiliated private unaided school)  
Tele No : 0141-2249168, 2249051  
**VACANCIES**

05 Feb 2025

1. Army Public School Jaipur is an English Medium, Private unaided School. APS Jaipur invites applications from aspirant candidates for the post of TGTs/ PRTs/ Pre Mprimary/ Adm Offr/ Adm & Non-Teaching Staff on **Contractual/ Adhoc** basis.
2. The details of the vacancies and minimum qualification are as follows:-

S. No	Post	Total Vac for Post	Minimum Qualification Requirement for Contractual Appointment	Minimum Qualification Requirement for Adhoc Appt
(a)	TGT Social Science (Contractual, for 03 Years)	02	(i). Four years "Integrated Degree Course of Regional College of Education of NCERT in the concerned subject with at least 50 % marks in aggregate. OR Post-Graduation with a minimum 55% marks or equivalent grade and three-year integrated B.Ed./M.Ed. OR Bachelor degree with at least 50 % marks in Any two of the following: - History, Geography, Economics and Political Science of which one must be either History or Geography. (ii). B.Ed. or equivalent degree from a recognized University. (iii). Pass in Central Teacher Eligibility Test (CTET)/ Teachers Eligibility Test (TET), conducted by CBSE/State Govts in accordance with the guidelines framed by the NCTE for the purpose. (iv). Proficiency in teaching in English medium.	NA

  
**PRINCIPAL  
ARMY PUBLIC SCHOOL  
MILITARY STATION, JAIPUR**

			<p>(v). Desirable: Knowledge of Computer Application.  <b>OST</b> (Online Screening Test):- passing the OST is not mandatory for appearing the interview and evaluation of teaching skills and computer proficiency. However OST qualified candidate will be preferred. Not OST qualified candidate after selection to the post of a teacher (fixed term) must passed the OST within 01 year of being appointed with a minimum overall raw score of 40% (80 marks) failing which their appointment will be terminated.</p>	
(b)	TGT Maths (Contractual, for 03 Years)	01	<p>(i). Four years "Integrated Degree Course of Regional College of Education of NCERT in the concerned subject with at least 50 % marks in aggregate.  OR  Post-Graduation with a minimum 55% marks or equivalent grade and three-year integrated B.Ed./M.Ed.  OR  Bachelor degree in Mathematics with at least 50 % marks in any two of the following subjects: - Mathematics, Physics, Chemistry, Economics, Computer Science, and Statistics.  (ii). B.Ed. or equivalent degree from a recognized University.  (iii). Pass in Central Teacher Eligibility Test (CTET)/ Teachers Eligibility Test (TET), conducted by CBSE/State Govts in accordance with the guidelines framed by the NCTE for the purpose.  (iv). Proficiency in teaching in English medium.  (v). Desirable: Knowledge of Computer Application.  <b>OST</b> (Online Screening Test):- passing the OST is not mandatory for appearing the interview and evaluation of teaching skills and computer proficiency. However OST qualified candidate will be preferred. Not OST qualified candidate after selection to the post of a teacher (fixed term) must passed the OST within 01 year of being appointed with a minimum overall raw score of 40% (80 marks) failing which their appointment will be terminated.</p>	NA

  
**PRINCIPAL**  
**ARMY PUBLIC SCHOOL**  
**MILITARY STATION, JAIPUR**

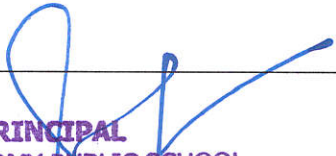
(c)	TGT Computer Science (Contractual, for 03 Years)	01	<p>(i). Four years "Integrated Degree Course of Regional College of Education of NCERT in the concerned subject with at least 50 % marks in aggregate. OR Post-Graduation with a minimum 55% marks or equivalent grade and three-year integrated B.Ed./M.Ed. OR BCA or Graduation with at least 50 % marks in Computer Science or BE/B.Tech (Computer Science/IT) or Graduation in any subject and A level course from DOEACC, Min of Info &amp; Communication &amp; Technology, GOI</p> <p>(ii). B.Ed. or equivalent degree from a recognized University.</p> <p>(iii). Pass in Central Teacher Eligibility Test (CTET)/ Teachers Eligibility Test (TET), conducted by CBSE/State Govts in accordance with the guidelines framed by the NCTE for the purpose.</p> <p>(iv). Proficiency in teaching in English medium.</p> <p>(v). Desirable: Knowledge of Computer Application.</p> <p><b>OST</b> (Online Screening Test):- passing the OST is not mandatory for appearing the interview and evaluation of teaching skills and computer proficiency. However OST qualified candidate will be preferred. Not OST qualified candidate after selection to the post of a teacher (fixed term) must passed the OST within 01 year of being appointed with a minimum overall raw score of 40% (80 marks) failing which their appointment will be terminated.</p>	NA
(d)	TGT Dance & Music (Contractual, for 03 Years)	01	<p>(i). Bachelor Degree (With 50% marks) or Diploma in Instrumental Music / Dance or equivalent from a recognized University.</p> <p>(ii). Proficiency in teaching in English medium.</p> <p>(iii). Desirable: Knowledge of Computer Application.</p>	NA
(e)	TGT Counsellor (Contractual, for 03 Years)	01	<p>(i). Graduate with (50% marks) Psychology with a Certificate or Diploma in Counselling with minimum experience of three years as Wellness Teacher/ Counsellor.</p>	NA

PRINCIPAL  
ARMY PUBLIC SCHOOL  
MILITARY STATION, JAIPUR

			(ii). Proficiency in teaching in English medium. (iii). Desirable: Knowledge of Computer Application.	
(f)	TGT Special Educator (Contractual, for 03 Years)	01	(i). Graduation with 50% marks in aggregates, B. Ed (Special Education or B. Ed General with one year Diploma in Special Education. (ii). Proficiency in teaching in English medium. (iii). Desirable: Knowledge of Computer Application.	NA
(g)	PRT Dance (Adhoc, for 11 Months)	01	NA	(i). Bachelor's Degree in performing Arts alongwith a zeal for dancing activities
(h)	PRT Music (Adhoc, for 11 Months)	01	NA	(i). Bachelor Degree in Music or equivalent from a recognized University.
(i)	PRT Physical Edn (Adhoc, for 11 Months)	01	NA	(i). Bachelor's degree with Physical Education as an elective subject with 50% marks. OR Bachelor's degree with physical Education as an elective subject with 45 % marks and participation in National or State or Inter University competition in sports or games or athletics recognized by Association of Indian University or Indian Olympics Association. OR Bachelor's degree with 45 % marks and having participated in National or State or Inter-University sports or games or athletics. OR For deputed in-service candidate (i.e., trained Physical Education Teachers/Coaches)- Graduation with 45 % marks and at least 3 years of teaching experience as per National Council for Teacher Education (Recognition Norms & Procedure) Regulations, 2009. Or Graduation in Physical Education with 40 % Marks OR Graduation with Physical Education as an

  
 PRINCIPAL  
 ARMY PUBLIC SCHOOL  
 MILITARY STATION, JAIPUR

				<p>elective subject with 40 % marks OR Graduate who participated school, Inter-Collegiate in sports/games or passed NCC 'C' Certification in accordance with the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10.12.2007 OR Graduation in Physical Education i.e., B.P. Ed course (or its equivalent) of 3 years duration. OR Graduate having represented State/University in sports/games/athletics. OR Graduate who has secured 1st, 2nd or 3rd position in Inter-Collegiate sports/games tournaments/possessing NCC 'C' Certificate or passed basic course in Adventure Sports. OR Graduate with one-year training programme in Sports Science, Sports Management, Sport Coaching, Yoga, Olympic Education, Sports Journalism etc. (in accordance with the National Council for Teacher Education (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) Regulations, 2002 notified on 13.11.2002 And (ii). Bachelor of Physical Education (B.P.Ed) of at least one year duration (or its equivalent) from any National council for Teacher Education recognized institution.</p>
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**PRINCIPAL**  
**ARMY PUBLIC SCHOOL**  
**MILITARY STATION, JAIPUR**

(j)	PRT Computer (Adhoc, for 11 Months)	01	NA	(i). B.E or B.Tech (Computer Science/IT) from a recognized University or equivalent Degree with 50% marks OR B.Sc (CS)/BCA with 50% marks. (ii). B.Ed. or equivalent degree from a recognized University.  Or 02 years Diploma in Elementary Education (D.El.Ed)/ 04 years B.El.Ed with minimum 50% marks in each.
(k)	PRT Special Educator (Adhoc, for 11 Months)	01	NA	(i). Graduation with B.Ed (Special Education) or B.Ed. General with one year Diploma in Special Education.
(l)	HM Foundation Wing (Contractual, for 03 Years)	01	(i). At least 50% marks in Graduation or higher degree and B.Ed and NTT or two year Diploma in Elementary Education from an institute recognized and approved by state education department is mandatory. (ii). At least 03 Year experience of Administrative charge of recognized middle school or higher classes (iii). At least 05 year experience as head of school (Headmistress/ coordinator/ Supervisor of Primary Wing of recognized higher school or an APPS.	NA
(m)	Pre Primary Teacher (FW)	15	(i). At least 50% marks in Graduation or higher degree (ii). NTT or two year Diploma in Elementary Education from an institute recognized and approved by state education department.	NA
(n)	Adm Officer (Contractual, for 03 Years)	01	(i). A civilian lady/ retired or released woman officer from Armed forces. (ii). Upto 55 years of age. (iii). A graduate from a recognized university. Preference will be given to graduates/ post-graduate in Commerce or MBAs. (iv). 5 years of experience in administration preferably in an academic institution and ability and willingness for liaison work with various Govt/ Non Govt organization.	NA

  
**PRINCIPAL**  
**ARMY PUBLIC SCHOOL**  
**MILITARY STATION, JAIPUR**

			(v). Working knowledge of Computer and Accounts. (vi). Good communication skills in English and Hindi. <u>Desirable.</u> Understanding of Govt Rules/Regulations, procurement procedure and legal aspects including labour laws.	
(o)	Librarian (Contractual, for 03 Years)	01	(i). B.Lib. Science or Graduate with diploma in Library Science from a recognized institute and computer literate with minimum three years experience.	NA
(p)	UDC (Contractual, for 03 Years)	01	(i). B. Com or fifteen years service as a clerk (for Ex-Servicemen). Computer literate (MS Office, Tally etc) (ii). Computer Savvy (12000 key depression per hour). Knowledge of relevant software applications used by school. (iii). 5 years experience as a clerk or an accounts clerk in a reputed organizations; preferably a school.	NA
(q)	LDC (Contractual, for 03 Years)	01	(i). Graduate or ten years of service as a clerk (for Ex-Servicemen). (ii). Computer Literate. (iii). Knowledge of Computer MS Office (Speed 12000 key depression per hour). (iv). Basic knowledge of accounting.	NA
(r)	Science Lab Attendant (Contractual, for 03 Years)	02	(i). 10+2 with Science. (ii). Computer Literate.	NA
(s)	Computer Lab Technician (Contractual, for 03 Years)	02	(i). Minimum 10+2 with one year diploma in Computer Science. (ii). Knowledge of Hardware, Peripheral and Networking.	NA
(t)	Assistance Librarian (Contractual, for 03 Years)	01	(i). B.Lib. Science or Graduate with diploma in Library Science from a recognized institute and computer literate.	NA
(u)	Receptionist (Contractual, for 03 Years)	01	(i). Graduate or ten years of service as a clerk (for Ex-Servicemen). (ii). Computer Literate. (iii). Knowledge of Computer MS Office (Speed 12000 key	NA

  
**PRINCIPAL**  
**ARMY PUBLIC SCHOOL**  
**MILITARY STATION, JAIPUR**

			depression per hour). (iv). Basic knowledge of accounting. (v). Good communication skills.	
(v)	Adm Supervisor Cum Head Clerk (FW) (Adhoc, for 11 Months)	01	NA	(i). Preferably an Ex- Serviceman of general duties. (ii). Graduation or higher degree. (iii). Computer Literate and basic financial matters. (iv). 05 years' experience in administration and ability and willingness for liaison work in government and non-government agencies and office management account handling with highly proficiency in staff duties and drafting experience .
(w)	Accountant (FW) (Adhoc, for 11 Months)	01	NA	(i). Commerce graduate or fifteen years' service as a clerk in the Defence service. (ii). Basic computer application course of Army/ Diploma in computer Application of not less than one year duration. Speed - 12000 key depression per hour. Knowledge of double entry system of accounting. Excel sheet and accounting software. (iii). Minimum 5 years' experience as an Account clerk in the Defence Services/ reputed organization.
(x)	Ayya (FW) (Adhoc, for 11 Months)	08	NA	(i). At least 8 <sup>th</sup> pass. Experience is any recognized school will preferred.
(y)	Driver (FW) (Adhoc, for 11 Months)	01	NA	(i). At least 8 <sup>th</sup> pass. Experience is any recognized school will preferred.
(z)	Gardener (Adhoc, for 11 Months)	01	NA	At least 8 <sup>th</sup> pass. Experience is any recognized school will preferred.

  
**PRINCIPAL**  
**ARMY PUBLIC SCHOOL**  
**MILITARY STATION, JAIPUR**



3. Application forms to be downloaded from above website. Application duly filled along with a DD of Rs 250/- in **favour of Army Public School Jaipur and payable at Jaipur**, all educational and experience certificates duly self attested will be sent to the school and application should reach in Army Public School Jaipur by **28 Feb 2025**.

4. Age

- (a) Fresh candidates (less than 5 yrs experience) – Below 40 yrs.
- (b) Experienced candidates (Minimum 5 years experience in the appropriate category in the last 10 yrs) – Below 57 yrs

5. Application forwarded through e-mail will not be accepted.

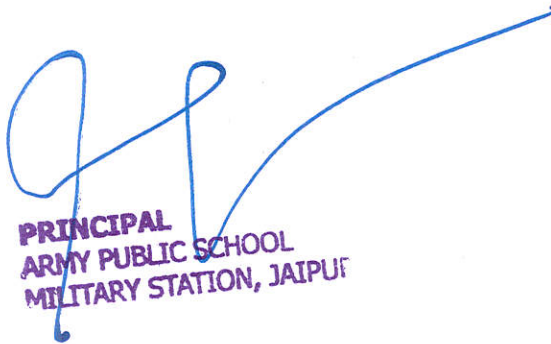
6. Interview will be held in **Mar 2025** and confirm date will be informed through email and on mobile.

**Notes:-** (i) The school reserves the right to fill any or none of the posts as shown above.

(ii) The number of vacancies may increase/decrease without prior intimation.

(iii) Only shortlisted candidates will be called for interview. No TA/DA will be admissible.

(iv) Decision of Presiding Officer of Interview Panel will be final and abiding.



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School Management